
**BRENTWOOD FOREST CONDOMINIUM ASSOCIATION
SPECIAL BOARD OF MANAGERS MEETING
TUESDAY - 12-08-2020 - 7:00PM
ZOOM MEETING
396th SESSION - 37th BOARD
MINUTES**

Attendance

Board Member	Ward	Attendance
Robert Behymer	1	Present
Robert Horton	1	Present
Bryan Fay	2	Present
Mary Ann Moore	2	Present
Katie Hebson	3	Present
George Stenseth	3	Present
Jeffrey Forrler	4	Present
Ted Juch	4	Present
Debra Behrendt	5	Present
Leslie Johnson	5	Present

Quorum achieved: 10/10 = Yes

Absence Notifications

None

Motion 1

Motion Language

Mary Ann Moore raises a motion to approve the October Board Meeting Minutes (10-26-2020 Board Meeting Minutes.pdf) as amended.

Motion Proposed By

Mary Ann Moore, President

Motion Seconded By

Debra Behrendt

Vote Result

The motion was unanimously approved.

Motion 2

Motion Language

Mary Ann Moore raises a motion to approve the November Board Meeting Minutes (11-24-2020 Board Meeting Minutes.pdf).

Motion Proposed By

Mary Ann Moore, President

Motion Seconded By

Debra Behrendt

Vote Result

The motion was unanimously approved.

Motion 3

Motion Language

Mary Ann Moore raises a motion to approve the December Special Board Meeting Minutes (12-03-2020 Board Meeting Minutes.pdf).

Motion Proposed By

Ted Juch, Secretary

Motion Seconded By

Debra Behrendt

Vote Result

The motion was unanimously approved.

Motion 4

Motion Language

Mary Ann Moore raises a motion to approve the contract with DNI, as recommended by the Brentwood Forest General Manager, as Brentwood Forest's Financial Reporting and Accounting Services vendor.

Motion Proposed By

Mary Ann Moore, President

Motion Seconded By

Debra Behrendt

Vote Result

The motion was unanimously approved.

Motion 5

Motion Language

Mary Ann Moore, Communication Strategy Committee Chair raises a motion to approve moving forward with Fister-Inc. proposal dated 11/18/20 (Brentwood Forest Brand Updates Proposal - Fister,Inc.pdf) with the implementation team being the Technology and Communication Committees making implementation level decisions.

Motion Proposed By

Mary Ann Moore, Communication Strategy Committee Chair

Motion Seconded By

Debra Behrendt

Vote Result

The motion was unanimously approved.

Motion 6

Motion Language

Mary Ann Moore, raises a motion to table the discussion about the pool contracts to a future meeting after obtaining additional information from ProPools.

Motion Proposed By

Mary Ann Moore

Motion Seconded By

Leslie Johnson

Vote Result

The motion was unanimously approved.

Motion 6

Motion Language

Leslie Johnson raises a motion to approve a monthly condo fee increase and the initial draft of the 2021 Operational and Capital Expenditures budget.

2020	2021
\$162.00	\$167.00
\$193.00	\$199.00
\$214.00	\$220.00
\$246.00	\$254.00
\$278.00	\$287.00

Average fee increase: 3%

Motion Proposed By

Leslie Johnson, Budget/Finance Committee Member and Board Member

Motion Seconded By

Debra Behrendt

Vote Result

The motion was unanimously approved.

Motion 7

Motion Language

Jeffrey Forrler motions to move the board into an executive session.

Motion Proposed By

Jeffrey Forrler

Motion Seconded By

Katie Hebson

Vote Result

The motion was unanimously approved.