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**BRENTWOOD FOREST CONDOMINIUM ASSOCIATION  
SPECIAL BOARD OF MANAGERS MEETING  
THURSDAY - 12-03-2020 - 6:00PM  
ZOOM MEETING  
395th SESSION - 37th BOARD  
MINUTES**

## Attendance

Board Member	Ward	Attendance
Robert Behymer	1	Present
Robert Horton	1	Absent - Prior Notice
Bryan Fay	2	Absent - Prior Notice
Mary Ann Moore	2	Present
Katie Hebson	3	Absent - Prior Notice
George Stenseth	3	Absent - Prior Notice
Jeffrey Forrler	4	Absent - Prior Notice
Ted Juch	4	Present
Debra Behrendt	5	Present
Leslie Johnson	5	Present

*Quorum achieved: 5/10 = No*

## Absence Notifications

Bryan Fay - Tuesday, Nov 24th, 6:30PM

Katie Hebson - Tuesday, Nov 24th, 8:43PM

Jeffrey Forrler - Tuesday, Dec 1st, 8:00PM

George Stenseth - Wednesday, Dec 2nd, 5:39PM

Robert Horton - Thursday, Dec 3rd, 12:02PM

**Meeting was adjourned at 6:17pm due to no quorum.**

## Motion 1

**Motion Language**

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The Secretary raises a motion to approve the October Board Meeting Minutes (10-27-2020 Board Meeting Minutes.pdf).

**Motion Proposed By**

Ted Juch, Secretary

**Vote Result**

No vote.

**Motion 2**

**Motion Language**

The Secretary raises a motion to approve the November Board Meeting Minutes (11-24-2020 Board Meeting Minutes.pdf).

**Motion Proposed By**

Ted Juch, Secretary

**Vote Result**

No vote.

**Motion 3**

**Motion Language**

The Budget/Finance Committee Member, Leslie Johnson raises a motion to approve the 2021 Budget and a monthly condo fee increase as required by the 2021 budget per the table below:

<b>2020</b>	<b>2021</b>
\$162.00	\$172.00
\$193.00	\$205.00
\$214.00	\$227.00
\$246.00	\$261.00
\$278.00	\$295.00

Average fee increase: 6.15%

(Carport remains \$30/month)

**Motion Proposed By**

Leslie Johnson, Budget/Finance Committee Member and Board Member

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### **Vote Result**

No vote.

## **Motion 4**

### **Motion Language**

The President raises a motion to approve the contract with DNI, as recommended by the Brentwood Forest General Manager, as Brentwood Forest's Financial Reporting and Accounting Services vendor.

### **Motion Proposed By**

Mary Ann Moore, President

### **Vote Result**

No vote.

## **Motion 5a**

### **Motion Language**

The President raises a motion to approve the contract with Unique Pool Management, as recommended by the Brentwood Forest General Manager, as Brentwood Forest's Pool Management and Pool Services vendor.

### **Motion Proposed By**

Mary Ann Moore, President

### **Vote Result**

No vote.

## **Motion 5b (only applicable if 5a is not approved)**

### **Motion Language**

The President raises a motion to approve the contract with Pro Pool Management and Services as Brentwood Forest's Pool Management and Pool Services vendor.

### **Motion Proposed By**

Mary Ann Moore, President

### **Vote Result**

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No vote.

## **Motion 6**

### **Motion Language**

The Communication Strategy Committee raises a motion to approve moving forward with Fister-Inc. proposal dated 11/18/20 (Brentwood Forest Brand Updates Proposal - Fister,Inc.pdf) with the implementation team being the Technology and Communication Committees making implementation level decisions.

### **Motion Proposed By**

Mary Ann Moore, Communication Strategy Committee Chair

### **Vote Result**

No vote.