

# Resident Update Form

\_\_\_\_\_ Move-in Date \_\_\_\_\_  
Brentwood Forest Address

Unit Occupied by: Owner ( ) Relative ( ) - Relationship \_\_\_\_\_ or Tenant ( )

\_\_\_\_\_  
Occupant(s) Name

\_\_\_\_\_  
Occupant(s) Name

\_\_\_\_\_  
Work #      Cell #      Home #      Work #      Cell #      Home #

Emergency Contact Person: \_\_\_\_\_ Ph # \_\_\_\_\_ Relationship \_\_\_\_\_

E-mail Address \_\_\_\_\_

Off site address \_\_\_\_\_

## Pets:

Dog ( ) Cat ( ) Breed/Type \_\_\_\_\_ Name \_\_\_\_\_ Age \_\_\_\_\_ Weight \_\_\_\_\_  
Dog ( ) Cat ( ) Breed/Type \_\_\_\_\_ Name \_\_\_\_\_ Age \_\_\_\_\_ Weight \_\_\_\_\_

Vehicles of Resident (notify the Association office of any vehicle changes promptly (314) 961-3066)

|    | License Plate # | State | Make  | Model | Year  | Color |
|----|-----------------|-------|-------|-------|-------|-------|
| #1 | _____           | _____ | _____ | _____ | _____ | _____ |
| #2 | _____           | _____ | _____ | _____ | _____ | _____ |

## Brief list of policies most frequently violated:

- Only one vehicle per unit may park in one parking space near their front door – read the policy
- Vehicles may not have advertisement or signs visible from the exterior
- Pets must be approved prior to occupancy – 2 pets per household – pets over 40 #'s, read the policy
- Window Treatments must be white or off white visible from the exterior
- No changes are permitted to the exterior of the building without prior approval from the Board
- Trash pick up is Monday & Thursday. Recycling is on Mondays. Place trash at the curb prior to 6 a.m.
- Owner/Tenant Packet required upon change of occupancy along with the transfer fee
- A City inspection and Occupancy Permit are required upon any change of occupants

I/we the undersigned do hereby certify to abide by the Rules, Regulations and Fine Policies adopted by the Brentwood Forest Board of Managers and the Brentwood Forest Declaration and By-Laws.

\_\_\_\_\_  
Signature of Resident

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Resident

\_\_\_\_\_  
Date

[www.brentwoodforestcondo.net](http://www.brentwoodforestcondo.net)